



## / Opportunities

Charlotte Water / General Services

### Water Quality Report Printing and Mailing Services

Charlotte Water is seeking a multiyear contract for the printing and mailing of the annual water quality report. The report is mailed annually to every resident in Mecklenburg County using the USPS list (est. 500,000 copies) on specialty paper and adhering to certain other specifications, such as ink type. Charlotte Water will provide a print-ready file to the company. Timing to perform these services is critical, as the report must be mailed by a strict deadline.

#### Details

Posting Number	2023-Q4(Oct-Dec)-CW-10748
Anticipated Posting Date	2023-11-28
Commodity Code(s):	96600, 96676

#### Requirements

Last Updated: 11/30/23

##### Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- Automobile-For automobile operations liability
- General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- Workers Compensation-For lost wages and medical expenses of injured workers

## Estimated Total Value

The total project value is anticipated to be:



\$500,000 - 999,999

## Contract Term

The term of the project is anticipated to be:



Multi-Year



Initial term of 2 years with 2 optional, two-year renewals

## For Questions, Contact:

**Elizabeth Murray**

City Contact

[elizabeth.murray@charlottenc.gov](mailto:elizabeth.murray@charlottenc.gov)