



## / Opportunities

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City Manager's Office / General Services

### Non-Profit Support Administrator Services

The City of Charlotte received federal stimulus funding under the American Rescue Plan Act (ARPA) State & Local Fiscal Recovery Fund program enacted in 2021. The City has designated up to \$3.5 million of ARPA funding to support the local non-profit community. The City is seeking a small number of community partners to serve as Administrators who will serve as the primary representatives for the program and perform all required administrative duties necessary for program implementation, recipient identification, eligibility, and funds distribution related to the program.

#### Details

Posting Number	2022-Q2(Apr-Jun)-CMO-8298
Anticipated Posting Date	2022-04-15
Commodity Code(s):	91806, 91821, 91827, 91835, 91858, 91875, 91883, 91892, 95259, 95277, 96258

#### Requirements

Last Updated: 04/20/22

## Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- Automobile-For automobile operations liability
- Crime (Employee Dishonesty)-For the theft of our property by an employee or contractor
- Errors & Omissions / Professional Liability-For negligence or failure to perform in a professional capacity
- General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- Workers Compensation-For lost wages and medical expenses of injured workers

## Estimated Total Value

The total project value is anticipated to be:

- \$1,000,000 -4,999,999

## Contract Term

The term of the project is anticipated to be:

- One Year