

Finance / General Services

Lockbox Remittance Services

Mail remittance lockbox and payment processing for water, sewer, and storm water services. The Company will provide all mail opening, processing and depositing capabilities including all personnel, equipment, work and storage space, and transportation for pick-up and delivery of payments associated with the Services. The City is interested in having a three year contract with the option for two, one-year renewals.

Details

 Posting Number
 2024-Q3(Jul-Sep)-FN-14140

 Anticipated Posting Date
 2024-08-23

 Commodity Code(s):
 94600, 94625, 94633, 94648, 94670, 95839, 96135, 96335, 96339

Requirements

Last Updated: 03/12/25

Insurance Requirements
The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:
Automobile-For automobile operations liability
Errors & Omissions / Professional Liability-For negligence or failure to perform in a professional capacity
General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
Network Security-Network Security-for breaching of our network security
Workers Compensation-For lost wages and medical expenses of injured workers

Estimated Total Value

The total project value is anticipated to be:



\$1,000,000 -4,999,999

Contract Term

The term of the project is anticipated to be:

Multi-Year

For Questions, Contact:

Mary Yang **City Contact** mary.yang@charlottenc.gov