

/ Opportunities

Finance / General Services

Lockbox Remittance Services

Mail remittance lockbox and payment processing for water, sewer, and storm water services. The Company will provide all mail opening, processing and depositing capabilities including all personnel, equipment, work and storage space, and transportation for pick-up and delivery of payments associated with the Services. The City is interested in having a three year contract with the option for two, one-year renewals.

Details

Posting Number 2024-Q3(Jul-Sep)-FN-14140

Anticipated Posting Date 2024-08-23

Commodity Code(s): 94600, 94625, 94633, 94648, 94670, 95839, 96135, 96335, 96339

Requirements

Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

Last Updated: 03/12/25

Automobile-For automobile operations liability

Errors & Omissions / Professional Liability-For negligence or failure to perform in a professional capacity

General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury

Network Security-Network Security-for breaching of our network security

✓ Workers Compensation-For lost wages and medical expenses of injured workers

Estimated Total Value The total project value is anticipated to be: ✓ \$1,000,000 -4,999,999 Contract Term The term of the project is anticipated to be: ✓ Multi-Year For Questions, Contact: Mary Yang City Contact mary.yang@charlottenc.gov