



## / Opportunities

Finance / General Services

### Lockbox Remittance Services

The City requires a qualified Company to provide Lockbox Remittance Services (the “Service” or “Services”) for Water, Sewer, and Storm Water services. Services include, but will not be limited to, all mail opening, payment processing and depositing, personnel, equipment, work and storage space, and transportation for pick-up and delivery associated with the Services. The City is interested in a five (5) year contract with the option for two (2) one-year (1-year) renewals.

#### Details

Posting Number 2024-Q3(Jul-Sep)-FN-14140  
Anticipated Posting Date 2024-08-23  
Commodity Code(s): 94600, 94625, 94633, 94648, 94670, 95839, 96135, 96335, 96339

#### Requirements

Last Updated: 08/28/24

##### Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- Automobile-For automobile operations liability
- Errors & Omissions / Professional Liability-For negligence or failure to perform in a professional capacity
- General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- Network Security-Network Security-for breaching of our network security
- Workers Compensation-For lost wages and medical expenses of injured workers

## Estimated Total Value

The total project value is anticipated to be:



\$1,000,000 -4,999,999

## Contract Term

The term of the project is anticipated to be:



Multi-Year

## For Questions, Contact:

**Mary Yang**

City Contact

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