



## / Opportunities

City Manager's Office / General Services

## Grant Administration for Artists, Creatives, and Collaboration

The City is seeking a partner to serve as the lead agency to develop, support, and administer grant funds for the City's Art and Culture department. Proposals should include and demonstrate:

- Experience and history with grant making, specifically in the arts and culture sector
- Alignment with the Charlotte Arts and Culture Plan
- Communications plan that promotes diversity, equity, and inclusion in soliciting proposals
- Project management plan
- Award selection plan and process
- Data and reporting in all phases of grant administration (engagement, application, final selection)
  - Demographics (age, race/ethnicity, gender) of applicants and intended audience served
  - Geography of intended audience served
  - Inclusion of diverse communities (examples, not definitive)
    - LGBTQ+
    - Different abilities/disabilities
    - Non-english speakers

Applicants should develop a timeline that ensure all funds are disbursed by June 30, 2025.

### Details

Posting Number	2025-Q1(Jan-Mar)-CMO-17364
Anticipated Posting Date	2025-01-11
Commodity Code(s):	05200, 91806, 95224, 96102, 96104, 96207

### Requirements

Last Updated: 12/19/24

## For Questions, Contact:

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City Contact

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