

[Charlotte Water / General Services](#)

Charlotte Water Bill Inserts Printing Services

Charlotte Water, a Department of the City of Charlotte, will be seeking a company to print inserts that are then delivered to a mail house facility for insertion into the monthly water billing statement. Charlotte Water will provide monthly print-ready artwork files to the company for printing. The company shall be responsible for the printing of the inserts, as well as shipping and delivery of the inserts to the designated mail house facility. Although Charlotte Water makes no guarantees as to print volumes, it can be estimated that up to 600,000 inserts will be required to print monthly.

Details

Posting Number	2023-Q2(Apr-Jun)-CW-11114
Anticipated Posting Date	2023-04-19
Commodity Code(s):	96616, 96636, 96657, 96675

Requirements

Last Updated: 04/24/23

Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- ☒ Automobile-For automobile operations liability
- ☒ General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- ☒ Workers Compensation-For lost wages and medical expenses of injured workers

Estimated Total Value

The total project value is anticipated to be:



\$250,000 - 499,999

Contract Term

The term of the project is anticipated to be:



Initial two year term, with an additional two-year renewal option, and then a one-year renewal option

For Questions, Contact:

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City Contact

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