



/ Opportunities

Charlotte Water / General Services

Catering Services

The goal of this RFP is to create multiple contracts for catering services, to be used for numerous event types. Event types are typically meetings, luncheons, new-hire orientations, city, state, or federally declared emergency events (pre-, during, and post-event), and trainings. Each event requiring catering services will have a varying number of persons and thus an estimated headcount is not available, nor is a schedule of upcoming events. Event details will be provided to the Company when services are needed.

Details

Posting Number	2026-Q1(Jan-Mar)-CW-20023
Anticipated Posting Date	2026-02-28
Commodity Code(s):	39000, 95230, 95236, 96115, 96219, 96240, 96347

Requirements

Last Updated: 02/06/26

Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- ☒ Automobile-For automobile operations liability
- ☒ General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- ☒ Workers Compensation-For lost wages and medical expenses of injured workers

Estimated Total Value

The total project value is anticipated to be:



\$100,000 - 249,999



Estimated Contract Value \$245,000

Contract Term

The term of the project is anticipated to be:



Multi-Year



Initial Two-Year Term, with Three, One-Year Renewals

For Questions, Contact:

Wendy Raiford

Procurement Officer

[7042080212](tel:7042080212)

wendy.raiford@charlottenc.gov