

Human Resources / Technology Goods & Services

Benefits Administration

The City of Charlotte is seeking a vendor to provide benefits system and administrative services to the City of Charlotte employees and retirees related to the benefits offered to City employees. The City currently offers a wide range of benefits, including medical, pharmaceutical, advocacy, dental, vision, medical clinic and wellness, long-term and short-term disability (LTD/STD), life insurance, employee assistance program (EAP), retiree health reimbursement account (HRA), and other voluntary benefits. The City's benefit administrator will provide system and support data management, compliance, account management, and communications related to health, wellness, and voluntary benefits.

Details

Posting Number Anticipated Posting Date Commodity Code(s): 2021-Q2(Apr-Jun)-HR-4495 2021-04-14 20851, 91866

Last Updated: 04/16/21

Requirements

Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

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- Automobile-For automobile operations liability
- Errors & Omissions / Professional Liability-For negligence or failure to perform in a professional capacity
- General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- Network Security-Network Security-for breaching of our network security
- Workers Compensation-For lost wages and medical expenses of injured workers

Estimated Total Value The total project value is anticipated to be: \$5,000,000 - 9,999,999 Contract Term The term of the project is anticipated to be: ✓ Multi-Year Initial term of 3 years with two optional 1 year renewals .